

# COURSE AGENDA

## BLOOM COURSE AGENDA - DAY 1

DAY 1 (8:30 AM — 4:30 PM)	
8:30 AM - 9:00 AM	Introductions/ Course Objectives
9:00 AM - 9:30 AM	Operating Budget Fundamentals / Municipal Structure
9:30 AM - 10:00 AM	Building the Annual Budget Plan /Timeline / Forms
10:00 AM - 10:15 AM	Break
10:15 AM - 11:00 AM	Strategic Planning, Priorities, and Budget Integration
11:00 AM - 12:00 PM	Public Engagement / Budget Survey / Council Direction
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:45 PM	Operating Budget Forecasting
1:45 PM - 2:30 PM	Incremental Budget / Build (inflation, growth, service changes, staff)
2:30 PM - 2:45 PM	Break
2:45 PM - 4:30 PM	Bloom Scan - Understanding and Analyzing Municipal Challenges

## BLOOM COURSE AGENDA - DAY 2

DAY 2 (8:30 AM — 4:30 PM)	
8:30 AM - 10:00 AM	Operating Budget Building - Forms, Analysis, Decision Points
10:00 AM - 10:15 AM	Break
10:15 AM - 12:00 PM	Priority Based Budgeting / Financial Policy
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	Budget Communication - Budget Document Excellence
2:00 PM - 2:30 PM	Taxation - Long Term Tax Strategy
2:30 PM - 2:45 PM	Break
2:45 PM - 4:30 PM	Performance Measures

**“ GREAT COURSE AND GREAT INFORMATION!!  
INFORMATION WAS VERY PRACTICAL. ”**