

# Project Planning and Change Management Webinar

May 19, 2021

10:00 AM – 11:30 AM MST

Presented by *Tim Duhamel, Jessica Szewczuk*

**Learn basic foundational project and change management skills to power your career in the complex and ever-changing municipal environment!**

In municipal government you are faced with complex challenges every day. This webinar will provide the basic knowledge of project and change management, improving your skill set and abilities!

- ✓ **Review of project and change challenges** specific to municipal government (politics, limited budgets, organizational silos, etc.).
- ✓ **Project planning basics** – scope of a project plan, timelines, milestones, team members, defining roles and responsibilities, stakeholders, and defining/overcoming challenges.
- ✓ **Project lifecycle** – beginning to end stages of a project.
- ✓ **Best practices and key components** of a quality project plan illuminated.
- ✓ **Learn the “one pager” technique** for project planning.

Your ability to manage change and projects has a direct impact on both your career and municipality's success. Also covered in this webinar:

- ✓ **Change management basics** – identify change, challenges, action plans, overcoming nay-sayers, and communication plans.
- ✓ **Why projects succeed and fail** – steps for success, tips, and techniques to ensure projects are “on time and on budget”.
- ✓ **How to understand and align priorities** within projects.
- ✓ **Resistance to change** – individual and organizational, why it happens and strategies to overcome it.
- ✓ **Qualities of a strong sponsor** – identify your project champions and key stakeholders; the importance of leadership in project/change management.

**Register At:**

<https://bloomcme.com/project-planning-and-change-management/>

