

Municipal Financial Department Basics Webinar

March 25, 2020

10:00 – 11:30 MST

By *Tim Duhamel, Stephanie Porter*

Finance departments and their valuable deliverables are critical for any municipality's success. Please Join us for this new webinar that provides significant insights and tips for financial department improvements!

- ✓ **Finance Department Basics.** A well organized and managed finance department is a necessary requirement for the success of any municipality. This webinar will cover a top to bottom review of what is required for success.
- ✓ **Finance Department Structure.** An overview of optimal department structures, roles, and deliverables with recommendations for improvement is included.
- ✓ **Finance Business Plan – Mission, Goals, and Objectives.** Learn from this examination of established business plans about the finance department mission, values, and long-term objectives. Learn how to link your finance department business plan to your municipality's strategic plan in support of overall corporate goals.
- ✓ **Key deliverables explained.** Reporting, budgeting, treasury, risk management, payables, and receivables. An overview of each function, their deliverables, value, and how they interact will be provided.
- ✓ **Annual Finance Cycle.** A detailed examination of the annual cycle, including reporting and budgeting will be provided. Tips for planning, communication, effectiveness and efficiency are included.
- ✓ **Finance Department Relationships.** Stakeholders, Council, the public, and other municipal departments are all served by the finance department and its functions. This webinar delivers a review of those service deliverables and tips for improving relationships.

Registration Details:

GFOA Alberta (within Alberta)

<https://www.gfoa.ab.ca/events>

Bloom CME (outside Alberta)

<https://bloomcme.com/education/>

